

**HUNT COUNTY APPRAISAL DISTRICT
MINUTES
BOARD OF DIRECTORS
Regular Meeting
Thursday, April 12, 2018**

The Hunt County Appraisal District Board of Directors met in a regular meeting on Thursday, April 12th, 2018, at the Appraisal District Office at 4801 King Street, Greenville, Texas.

MEMBERS PRESENT: *Mitch Moore, Howard Winans, Charlie Thompson, John Sands, and Randy Wineinger*

MEMBERS ABSENT: *Mike Taylor, Charlie Patterson, and Tyson Cox*

OTHERS PRESENT: *Brent South, Tamra Burton, Lorie Adams, Braden Metcalf, and Joyce Dreiling*

The meeting was called to order and a quorum announced at 6:00 p.m. by Secretary, Mitch Moore.

No one spoke in Open Forum.

On Item 4 on the agenda, John Sands made a motion to approve the minutes from the March 8, 2018 Regular Meeting. Howard Winans seconded the motion and it was passed unanimously.

On Item 5 on the agenda, Howard Winans made a motion to approve the March financial statement. John Sands seconded the motion and it was passed unanimously.

On Item 6 on the agenda, Howard Winans made a motion to adopt Resolution 2018-02 changing the HCAD Personnel Policy regarding vacation time earned.

On Item 7 on the agenda, Braden Metcalf, HCAD's attorney, gave the board members an update on the outstanding lawsuits.

On Item 8 on the agenda, Charlie Thompson made a motion to approve the 2018 Hunt CAD Ag Manual. Howard Winans seconded the motion and it was passed unanimously.

Brent South gave the following "Chief Appraiser's Report":

- 1. Real property notices will go in the mail on Monday, April 16th. The protest deadline has been moved up 2 weeks this year to May 15th. Due to a third year in a row of double digit increases, we anticipate a high volume of appeals.*
- 2. BPP renditions were due April 1st. As of today, 848 renditions have been processed. 660 have been received but not worked and 251 requests for a 30 day extension have been received. 568 have not filed yet.*
- 3. ARB hearings will begin around May 18th. All ARB members have completed the mandatory training from the Property Tax Assistance Division of the comptroller's office. The ARB's attorney will be here on May 16th for additional training for the members.*
- 4. This year will be the first year for the telephone ARB hearings. We have a new phone line set up in the board room in preparation for this. Property owners wanting a hearing via telephone must submit all evidence they want introduced at the hearing via affidavit prior to the hearing as they may only offer an oral argument at the hearing.*
- 5. Our next regular scheduled board of directors meeting will be May 10th at 6 PM. A representative from TCDRS will be here to provide the board members with an update on our retirement plan.*

Mr. Moore declared the meeting adjourned at 7:00 P.M.

*Mitch Moore
Secretary*